

From: HOPE CONGRESS 2014 BUCHAREST COMMITTEE MEMBERS' & BOARD MEMBERS' MEETING MINUTES

**WHAT THE MEMBERS SAID about the task of a CM for Hope:**

Present were: Christine Walser Switzerland, Els Janssens, Belgium, Brigitte Gruber, Austria, Marie Sherlock, UK, Marta Laszlo, Hungary, Ivana Gregurincic, Croatia, Miek Hoogbergen, The Netherlands, Klas Brunnander, Sweden, Hele Taar, Estonia, Mihai Benchea, Romania, Katalin Molnar, Hungary, Board Members: Jan Haverkate, President, Anja de Jong VicePresident, Mary McCarron, Secretary, Maria Schmidt Treasurer, Agneta Grunditz, Katarzyna Wilucka-Haczkowska, Monika Almassy, Special guests: Robert Kirsch, Tim Rinnen, Luxemburg, Hilda Looper and Merika Mandla, Estonia, Marc Claeys and Marijke Verfaillie, Belgium, Tanja Becan, Slovenia, Lucia Stirbo, Romania.

To act as a bridge/channel between the Board and the members.

Advocate for the right to education and the hospital teacher. Lobby at local and European levels.

Promote HOPE.

Facilitate the exchange of knowledge and sharing between hospital teachers.

Fund raising.

Support small initiatives.

More equal representation for Eastern Europe.

That HOPE will support the poorer countries to put in place legislation for the education of children and adolescents with medical needs.

Responsibility for what's going on at both at local and European levels.

To motivate teachers on a national level.

Create a handbook for hospital teachers outlining best practice.

Promoting the rights on education of the children and adolescents with medical needs and highlighting their needs in the base schools.

It would be nice to have on the website a welcome package for new members of HOPE.

## WHAT THE STATUTES AND THE INTERNAL REGULATIONS SAY about the task of a CM for Hope:



### Statutes

#### Article 8 • Committee

- **8.1.** Members of each country will elect one of them as their representative. Those representatives form the Committee.
- **8.2.** The Committee Members collect the membership fees in their own country and forward them to the treasurer of the association. They will also act as liaison between the Board and the members in their country.
- **8.3.** The Board may appoint an interim Committee Member. Details are laid down in the Internal Regulations. A national representative may validly represent another country if he/she has a proxy (not more than one proxy per representative).
- **8.4.** Procedures for convening committee meetings are laid down in the Internal Regulations.

## Internal regulations

### Section 8 – Committee

8.1. No central rules for the election of national representatives, but following national principles of electing a president of an association for this country. Each candidate must be elected by the members of HOPE of his country. Before the first election the Board of Directors may work with a "contact person" who was the first from a country to join HOPE or seems the most concerned and/or appropriate for starting the collaboration.

8.2. Minutes of the Committee meeting to be taken and approved

8.3. Agendas must have room for "Any Other Business" (no decisions)

8.4. The President provides the agenda, he may delegate the leadership

8.5. The national representatives should be elected for a period of two to three years (renewable) and should have a deputy

8.6. The Role of the Committee member is:

\* to represent his country

\* to inform the board of directors, the committee and the GA regularly, at least every second year, about the developments of education for sick children in their own country and about Comenius and other EU projects in their country

\* to gather information, articles etc. and to send them to the editor of the Newsletter\* to remain in contact with their national members and give them information from the board of directors, congresses and other events within HOPE

\* to hand over requests, publications, etc. of his country to the Board of Directors

\* to collect the subscriptions, send the total amount to the treasurer and transmit the member's list to the secretary and the treasurer (see section 4 a)

\* to make hospital pedagogues and teachers for sick children aware of the association HOPE and encourage membership

\* to try to find associate members

\* to keep in contact with the national associations for education of sick children, for special education and/or similar organisations, the national school administration and ministry of education in order to exchange information between them and HOPE

\* to promote the aims of HOPE and the charter for education of sick children etc. in their country

8.7. It is the task of the Committee, between the times of the General Assembly, to find candidates for the Board of Directors willing to run for office to ensure

\* a sufficient geographical spread of members of the Board of Directors

\* representatives of somatic and psychiatric hospitals

\* representatives of all levels of teachers in hospital

The Committee presents Board of Directors' candidates to the Board of Directors to be presented for election at the General Assembly

8.8. The Committee meeting will run following the same form as those of the General Assembly (invitation...)