

## Minutes of HOPE Online Board Meeting (Extra) April 1<sup>st</sup> 2021 at 7pm GMT

Item	Task	Responsibility	Action/Homework
<b>1</b>	<b>Opening and Welcome</b>	JH	
1.1	<b>Apologies and attendance</b> No Apologies List of attendees Jan Haverkate Anja de Jong Fergal Mc NAMara Kim Davies	JH	
<b>1.3</b>	<b>Appoint a Chairperson and Minutes Secretary</b> Jan Haverkate ( JH) appointed as chair Kim Davies (KD) appointed minutes secretary	JH	
<b>2.00</b>	<b>Approve Agenda</b> Agenda approved		
3.0	<b>Application for HOPE Project fund by Geesje Schurman from the Netherlands (application supplied)</b> We had pre viewed the application for small project fund from Geesje Schurman of OZL Delta, Netherlands for the translation into English and the design of a book about terminally ill children. On completion the English version of this book will be put on the HOPE website and can be downloaded. A maximum of E1,000 is available and they have requested E821.12. There have been no other applications and as this is a very appropriate application fitting the aims of the organisation it was approved.	JH	Funding approved.
4.0	<b>Next general Assembly of HOPE 2021 (Online)</b>  We confirmed that the General assembly online will be a shortened simple one with just the following items: Approval of Minutes of G.A 2020 in Poznan Financial Report Presentation of plans for HOPE Congress Milan 2022  We will vote on minutes and finances but this will not be the place to vote new members in.  We discussed the differences, advantages and disadvantages of holding the G.A as a meeting or as a webinar. It was decided it will be a zoom webinar.	JH	<b>J.H</b> to draft a letter to CMs informing them about the Online General Assembly and about documents being published in an area of the HOPE website. <b>JH</b> will ask Fabrizio to set up the area.

	<p>We will emphasise at the start of the meeting that it is an experiment and that we will at least fulfil obligations etc and at the end we will ask members opinion and comments on how they felt it went. The agenda, together with the documents/items...ie finance reports and minutes for the General assembly on zoom webinar will be published on the website in a whole new section entitled "Online General Assembly 2021" and members will be able to make comments prior to the meeting up until 20<sup>th</sup> May. Votes will go ahead (one member one vote) to approve minutes and finance and there will be no proxy votes as the zoom technology does not allow for this. To make available to a wider membership who are unavailable at the time of the meeting the webinar can be recorded and put up on the website for people to view later as we only need permission to record from people who speak. Hopefully the Italian team will produce an illustrated enticing presentation to "market" the congress.</p> <p>After discussion it was decided that the <b>G.A online meeting will on Thursday 27<sup>th</sup> May 2021 at 7p.m GMT...1hour approximately.</b></p>		<p>JH to contact Michle Capurso about presentation</p> <p>To check technical issues etc JH and FMcN will hold a zoom one to one meeting with JH using office computer and internet connection.</p>
5	<p><b>Reopening the procedure for candidates for the Board</b> As it is now some time since members put themselves forward as candidates for Board of HOPE membership it is likely that situations may have changed some may still wish to apply and others may not. So Jan will write a letter explaining this and inviting new applications and will write to former candidates to ask whether or not they are still interested. There will also be an explanation that the voting on this will be at the HOPE 2022 Congress in Milan .</p>	JH	JH write letter inviting new interested candidates to apply and letter to former applicants asking if still interested.
6.	<p><b>Kim stepping down from Board</b> Kim wishes to step down/resign from the Board of HOPE to retire completely but will aim to stay on until new candidates have been voted on to the board. So now Kim and Anja both wish to step down but will continue until new members are voted in.</p>	KD	
7.	<p><b>Newsletter of HOPE</b> The next newsletter of HOPE will come out in the next few weeks during April and then the next in September. Jan requested that we all keep an eye out for any interesting articles or projects which would make good content for the September newsletter.</p>	All	
8	<p><b>Any other Business</b> There was some discussion about our <b>next physical Board meeting</b>, dates, location etc but we decided that it was too early for any concrete plans as due to COVID international travel is uncertain.</p>	All	No action at present
9	<p><b>Actions....</b> Actions were summarised see action column next to item</p>		

	<b>Close of Meeting</b>		
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